

## **Vivtex Corporation Privacy Policy**

Last updated January 23, 2025.

### **Introduction and About this Privacy Policy.**

This privacy policy describes how Vivtex Corporation, a Delaware corporation headquartered in the United States, (variously referred to throughout as “Vivtex”, “we” or “our”) collects and uses the personal data you provide on our website: [www.vivtex.com](http://www.vivtex.com) and any other subdomains of [vivtex.com](http://vivtex.com), and when you are in contact or interacting with Vivtex (together the “Site”). Please read this Privacy Policy carefully. Should you have any questions about this Privacy Policy or Vivtex’s data collection, use and disclosure practices, please contact us at the address listed below.

### **Information Collection and Use**

This Site is hosted in the United States by Vivtex. This statement (the “Policy”) explains our practices for gathering and disseminating information we collect when you visit our Site and associated web pages. We have created this Privacy Policy to demonstrate our commitment to your privacy and the protection of your information. The Policy does not apply to personal information collected from offline resources and communications. The Policy also does not apply to third-party online resources to which this Site may link, frame or otherwise reference. Personal information obtained under the Site excludes text messaging originator opt-in data and consent and any such personal information will not be shared with any third party. Vivtex is the sole owner of the information collected on this Site. We will not sell, share, or rent this information to others in ways different from what is disclosed in this statement.

The term "personal information" as used throughout the Policy applies to any information or set of information, including any personally identifiable information, that identifies or that is used by or on behalf of Vivtex to identify an individual. You can navigate most of the Site without giving Vivtex any personal information about yourself. You may voluntarily provide additional information about yourself to enable us to provide the information or services you are requesting.

The information you provide us about yourself will be shared with Vivtex’s employees or contractors to the extent necessary to accommodate your request. We must obtain your consent for us to share your personal information with third parties, who would be bound by a confidentiality agreement. With the exclusion of the exceptions set forth below, we would not use your personal information provided to us online for purposes other than those you requested without also providing you an opportunity to agree or otherwise limit such unrelated purposes.

### **Consent and Notification of Changes**

By using the Site, you consent to the collection, use and storage of your information by us in the manner described in this Policy and elsewhere on the Site. We reserve the right to make changes to this Policy at any time. If we decide to change the Policy, we will post those changes on our Site, so our users are aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it. Please check the policy each time you use our Site for the most current information.

### **Log Files**

An IP address is a number assigned to you by your Internet service provider so you can access the Internet. We receive IP addresses in the normal course of the operation of our Site. We use IP addresses to analyze trends, administer the Site, track users' movements, and gather broad demographic information for aggregate use. We do not use IP addresses to identify you personally or disclose them to others.

### **Voluntary Submission of Personal Information**

Access to most material on the Site is available without submitting personal information. There are a few web pages that request information from users, for example, the Contact Us section of [www.vivtex.com](http://www.vivtex.com). Participation is completely voluntary, and the user therefore has a choice whether or not to disclose this information. The information requested may include contact information (such as name, telephone number, and email address). If you give us personal information about somebody else, such as a work colleague, we will assume that you have their permission to do so.

### **Children's Privacy**

Protecting the privacy of children is especially important. For that reason, we do not collect or maintain information at our website from those we know are under 18 years of age, and no part of our website is structured to attract anyone under age 18. We comply with the Children's Online Privacy Protection Act and do not knowingly solicit or collect information from children.

### **Accessing and Correcting Your Information**

You may update or remove the information you provided to us by contacting us via the Contact Us section of [www.vivtex.com](http://www.vivtex.com). To protect your privacy and security, we will also take reasonable steps to verify your identity before updating or removing your information. The information you provide us with may be archived or stored periodically by us according to backup processes conducted in the ordinary course of business for disaster recovery purposes. Where permitted by law, your ability to access and correct personal information will be limited where access and correction would inhibit Vivtex's ability to comply with a legal or ethical obligation; inhibit Vivtex's ability to investigate, make or defend legal claims; result in disclosure of personal information about a third party; or result in breach of a contract or disclosure of trade secrets or other proprietary business information belonging to Vivtex or a third party.

### **Data Integrity and Security**

Vivtex uses extensive security measures to protect against the loss, misuse or alteration of data located on our systems. We implement appropriate measures and processes, such as using encryption when transmitting certain sensitive information, to help us to keep your information secure and to maintain its quality. We regularly review our security and related policies to adapt the technology as new threats evolve and monitor our systems to help ensure the highest level of availability. Vivtex has a corporate policy in place that requires all personnel not to disclose personal information to any third party that is not entitled to have that information. If you have any questions about the security at our Site, you can send an email to [info@vivtex.com](mailto:info@vivtex.com).

### **Information Sharing and Usage**

Vivtex will never intentionally share, sell, or rent individual personal information with anyone without your advance permission or unless ordered by a court of law. The information submitted to us is only available to our employees managing this information for purposes of contacting you based on your request for information and to contracted service providers for purposes of providing services relating to our communications with you. Uses and disclosures of personal information by external individuals and organizations acting on Vivtex's behalf are governed by contracts that require personal information to be protected appropriately. Personal information about you only will be used and disclosed by Vivtex and individuals and organizations working on Vivtex's behalf, in a manner consistent with this Policy, other applicable privacy notices, and as explicitly permitted or required by applicable laws, rules and regulations. Vivtex does not share any information with any third parties, other than its agents who assist Vivtex in the collection and analysis of information as outlined herein.

Vivtex's employees and contracted service providers have been trained to handle such data properly and in accordance with our security protocols and strict standards of confidentiality. Although we cannot guarantee against any loss, misuse, unauthorized disclosure, alteration or destruction of data, we take reasonable precautions to prevent such unfortunate occurrences.

Except as described above, we will not otherwise use or disclose any of your personal information, except to the extent reasonably necessary: to correct technical problems and malfunctions and to technically process your information; to protect the security and integrity of our Site; to protect our rights and property and the rights and property of others; to take precautions against liability; to the extent required by law or to respond to judicial process; or to the extent permitted under other provisions of law, to provide information to law enforcement agencies or for an investigation on a matter related to public safety, as applicable.

### **Links to Other Websites**

This website contains links to other sites that are not operated by Vivtex. Please be aware that Vivtex is not responsible for the privacy practices or content of such other sites. The owners of such other sites are responsible for them. We encourage our users to be aware when they leave our Site and to read the privacy statements of every website that collects personally identifiable information. This privacy statement applies solely to information collected by this Site ([www.vivtex.com](http://www.vivtex.com)).

### **Disclaimer**

Vivtex will take reasonable steps to protect personal information as it is transmitted from your computer/device to our online resources and servers, as well as to protect personal information in its possession from unauthorized access, disclosure, alteration or destruction.

No data transmission over the internet can be guaranteed to be entirely secure. As a result, while we always use all reasonable efforts to protect the personal information you provide to us, we cannot guarantee the security of your information, and the submission of data is thus at your own risk. Please be aware that in certain circumstances, it is possible that personal information may be subject to disclosure pursuant to judicial or other government subpoenas, warrants, or orders.

### **How to Contact Vivtex Corporation for Further Information about Privacy Issues**

Any questions, concerns or complaints regarding the use of your personal information should be directed to [info@vivtex.com](mailto:info@vivtex.com). Vivtex will attempt to resolve any dispute or complaint relating to the misuse or improper disclosure of personal information by investigating it in accordance with the principles contained in this Policy. Appropriate corrective and preventive action will be implemented and follow-up on such action will be conducted to verify that the expressed concern or complaint has been resolved.

Questions, concerns, or complaints regarding this Policy or the handling of your personal information should be submitted to [info@vivtex.com](mailto:info@vivtex.com).

Please note the name of the Site or other online resource to which you provided the information, as well as the nature of the information that you provided. We will use reasonable efforts to respond promptly to requests, questions or concerns you may have regarding our use of personal information about you. Except where required by law, Vivtex cannot ensure a response to questions or comments regarding topics unrelated to this Policy or our privacy practices.

### **Changes to The Policy**

This policy may be amended from time to time to ensure consistency and compliance with changes in statutory requirements or as otherwise required by Vivtex, so please review it frequently. Changes to the policy will be posted on the Site and we recommend that you review the Policy to ensure you are aware of any changes made to it.

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